



QUEEN'S GATE
SCHOOL

APPLICANT INFORMATION

TEACHER OF ENGLISH

COMMENCING JANUARY OR APRIL 2025

125-126, 131-133 QUEEN'S GATE
SOUTH KENSINGTON
LONDON
SW7 5LE

TEL: 020 7589 3587
EMAIL: SECRETARY@QUEENSGATE.ORG.UK
WWW.QUEENSGATE.ORG.UK

QUEEN'S GATE SCHOOL TRUST LTD
REGISTERED CHARITY NO. 312724



WELCOME FROM THE PRINCIPAL



Welcome to Queen's Gate School, and thank you for taking the time to review our application pack.

Queen's Gate is a happy, bustling GSA school for girls aged 4-18. Located in South Kensington, London, we are ideally placed to take advantage of the many educational opportunities on offer nearby. We are a close-knit community of around 500 pupils, and are proud of our light-hearted atmosphere, where we promote individuality, authenticity and creativity. Our intake is broad, and we pride ourselves on valuing each girl for her own gifts and talents. Our pupils leave us to a range of higher education institutions across the UK and abroad, and the breadth of their chosen degree courses speaks to our success in fostering our pupils' interests across the academic spectrum and beyond.

We encourage all our girls to be bold in their dreams and to seek to exceed their potential. We are firm in our belief that to do so, our girls must feel happy and secure, and so as a School we aim to

provide a warm, supportive environment in which our girls can grow, explore and aspire.

Likewise, we are committed to offering a workplace where our staff can develop their skills and advance in their careers. We have a generous CPD budget, and encourage networking with colleagues at other GSA schools. A number of our staff serve as governors for other schools, which we are also pleased to facilitate.

We hope the information supplied in this pack will leave you keen to come and be part of all that makes us such a special place. We are a school where our hard work is underpinned by good cheer and genuine camaraderie, and we would be delighted to receive your application to join us.

With warmest wishes,

Amy Wallace
Principal



ABOUT US

Queen's Gate is located on Queen's Gate itself, inhabiting five of the iconic Victorian terraces: three are mostly used by the Senior School, while the remaining two are given over to the Junior School; however, there are many shared spaces and a constant flow of pupils and staff between the two buildings. Although we do not have much outside space of our own, we are spoilt by what the local area offers. Girls make regular visits to the nearby museums and Hyde Park, while sport takes place at a range of nearby leisure facilities, including the River Thames for rowing.

We are relatively diverse in the nationalities represented in our pupil and staff body, and are proud of the way this enriches the experience of all those within our community. Our standard entry points are 4+, 7+, 11+ and 16+. We follow a broadly English curriculum, culminating in GCSE and A Level examinations. Our pupils leave us for universities across the UK, including Oxbridge and other Russell Group institutions, as well as looking further afield; we have alumnae studying in Canada and the US, including at a number of Ivy League colleges.

Queen's Gate was founded in 1891, and today we educate around 500 girls: 130 in the Junior School, and 370 in the Senior School, including around 70 in the Sixth Form.



ABOUT US (continued)

Queen's Gate's stated aims are to create a secure, happy, yet stimulating environment in which each girl can realise her academic and personal potential.

Our intake is relatively broad, and we are exceptionally proud of the results our girls achieve; in 2022, we were fourth in the country for value-added scores. We have pupils performing at the highest levels in Music, Drama and Sport. Currently, we have girls competing internationally in Fencing, Volleyball and Athletics, another playing in the National Youth Orchestra, and one in the National Youth Theatre. We have an extensive programme of enrichment activities, as well as a plethora of trips to destinations in the UK and abroad.

Our ethos is one of celebrating each girl as an individual, and allowing her to explore her own interests and gifts. We facilitate this through our extensive academic curriculum (we offer 28 subjects at A Level) and a higher-than-normal amount of choice at GCSE. Scholarships are awarded for academic merit but also to those demonstrating exceptional talent in, and dedication to, Sport, Music, Drama and Art. The School is committed to widening access, and offers a number of means-tested bursaries.

We place great emphasis on the importance of pupils' happiness and wellbeing, which we support through outstanding pastoral care, our extensive co-curricular programme and an open determination to inject fun wherever possible. Our girls have no uniform, and our dress code allows them enormous scope to explore their own sense of style and to come to school feeling comfortable and confident in what they are wearing. Girls have many opportunities to provide feedback or present their own ideas, particularly in terms of charity events, which are a regular feature.

The Senior Management Team currently comprises the following staff members:

- Principal
- Bursar
- Director of Curriculum Director of Junior School
- Director of Pastoral Care
- Director of Teaching, Learning and Assessment

Our Board of Governors maintain regular contact and incorporates professionals from a range of fields. We are also fortunate to benefit from a strong and supportive PTA.



THE ROLE



Queen's Gate is a happy, bustling GSA day school for girls aged 4-18, and is ideally situated in Central London to take advantage of the many educational opportunities on offer. A school known for its strengths in the creative subjects, English is one of our most popular subjects at A Level, with many girls choosing to pursue it at degree level. Super-curricular opportunities are provided by a range of clubs, including book groups, creative writing, and pupil-led publications.

We wish now to appoint a well-qualified teacher able to support the delivery of English from KS3 to KS5, as well as contribute to departmental trips and activities. As a through-school, Queen's Gate would be particularly keen to hear from those who might be able to support activities in our Junior Department. Like all our staff, the successful candidate will be expected to play a part in the wider life of the School, including taking on pastoral responsibilities and leading a co-curricular or super-curricular activity. The candidate will have the opportunity for cross-curricular involvement, such as by getting involved in the musical or sporting life of the school, or by accompanying one of our overseas school trips. They will have the benefit of joining a thriving department of educators, whose enthusiasm for their subject is matched by the warmth of their camaraderie and mutual support.

The School as a whole is at an exciting stage, and the successful candidate will find many opportunities to be involved in, contribute to and even lead ongoing development. We are heavily committed to providing a workplace where staff can extend and enhance their skills and advance their career, and there is a generous CPD budget to support this.

As an inclusive recruiter, we are keen to hear from individuals who would be looking for either a part-time role (ideally 0.6 or 0.8) or a full-time position. We would ideally like to appoint someone for January 2025, but would welcome applications from those on longer notice periods who would only be able to join us in April 2025. This role would be suitable both for a teacher early in their career, including those who have recently qualified, and more experienced professionals.



THE PERSON (continued)

Qualifications	Essential	Desirable	Method of Assessment
A good honours degree in a relevant subject	X		Appropriate original certificates
A teaching qualification	X		Appropriate original certificates
Higher degree and membership of professional relevant to the subject		X	Appropriate original certificates



Personal Characteristics	Essential	Desirable	Method of Assessment
Excellent subject knowledge	X		Opportunities at interviews to recount experience
Enthusiasm and energy	X		Opportunities at interview Reference
Self-motivation	X		Opportunities at interview Reference
Commitment	X		Opportunities at interview Reference
Patience and diplomacy	X		Opportunities at interview Reference
Flexibility and resilience	X		Opportunities at interview Reference
Excellent organisational skills	X		Opportunities at interview Reference
Ability to seek and take advice	X		Opportunities at interview Reference
A willingness to undertake appropriate training to develop teaching skills and subject knowledge	X		Opportunities at interview Reference
Sense of humour	X		Opportunities at interview Reference



THE PERSON

Experience, Basic Skills and Competencies	Essential	Desirable	Method of Assessment
Experience of working with pupils in the primary age range		X	·Application Form ·Interviews ·References
Experience of teaching English successfully up to and including A Level in a School/College	X		·Application Form ·Interviews ·References
Experience of working as a Form Tutor or similar pastoral role in a School or College		X	·Application Form ·Interviews ·References
Experience of leading or accompanying trips, including both within the UK and overseas		X	·Application Form ·Interviews ·References
Track record of contributing to co-curricular and super-curricular activities	X		·Application Form ·Interviews ·References
Excellent subject knowledge and passion for subject	X		Teaching lesson Opportunities at interviews to recount experience
Knowledge of current educational practice	X		Questions asked during interviews
Awareness of Health and Safety procedures in a School	X		Teaching lesson Opportunities at interviews to recount experience
Excellent communication skills	X		Interviews and teaching lesson
Behaviour management skills	X		Teaching lesson Opportunities at interviews to recount experience
Advanced research skills		X	Opportunities at interviews to recount experience
Ability to differentiate teaching to suit learners with SEND	X		Teaching lesson Opportunities at interviews to recount experience



Awareness of GDPR and understanding of its application in School life	X		Opportunities at interviews to recount experience
Awareness and understanding of safeguarding and welfare of children, including the ability to form and maintain appropriate relationships and personal boundaries with children and young people	X		Questions at interview to test attitudes towards and knowledge of children's safeguarding and welfare
A willingness to undertake appropriate training to develop teaching skills and subject knowledge	X		Opportunities at interviews to recount experience



APPLICATION PROCESS

Queen's Gate is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

The post is exempt from the Rehabilitation of Offenders Act 1974. The School is therefore permitted to ask shortlisted applicants to declare all convictions and cautions on a self-declaration form in advance of attending an interview (including those which are "spent" unless they are "protected" under the Disclosure and Barring Service ("DBS") filtering rules) in order to assess their suitability to work with children.

The School may carry out online searches on shortlisted applicants, for which all such applicants will be required to provide details of their online profile, including social media accounts, as part of their application. Prior to employment commencing, successful applicants will be required to undergo child protection screening appropriate to the post, including checks with past employers and the DBS.

Successful applicants will also be required to produce evidence of qualifications, identity, and the right to work in the UK. Two references will be taken up, one of which will be with the most recent employer. They will also be required to complete our Health Questionnaire.

All those working at Queen's Gate share in our responsibility to safeguard and promote the welfare of the children and young people in our care. This will include completing regular training and maintaining a good awareness of key policies and procedures relating to our safeguarding duties. Where a role has specific or additional responsibilities in relation to safeguarding, this will be detailed within the job description.

All candidates are also requested to complete an online Equal Opportunities Monitoring Form. This can be found at the end of our application form. The form will be separated from your application on receipt. The information on this form will be used for equality monitoring purposes only and will play no part in the recruitment process.

Queen's Gate School is committed to ensuring that all job applicants and members of staff are treated equally, without discrimination because of age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex and sexual orientation. We welcome applications from all sections of the community.

To apply for this role, please complete our application form which can be found on our website: www.queensgate.org.uk/about-us/employment-opportunities

Please return a completed application form, along with a covering letter to the Principal, to recruitment@queensgate.org.uk

The closing date for applications is Friday 27 September 2024, and the first round of interviews will be held in the week commencing 30 September 2024.





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